



IFLA DIVISION 6 – Management and Technology

Coordinating Board Meeting on 24 August 2001 - Minutes

Presiding Officers: Wanda Dole, Chair; Diann Rusch-Feja, Secretary

1. Reports on the Events of the Conference and Satellite Meetings

Diann Rusch-Feja (SIT) reported on the 4th World Conference for Continuing Professional Education in the Librarianship and Information Professions held from August 14-16 in Chester, Vermont prior to the IFLA Boston Conference. Diann also distributed her report on the SIT/CB funded project on “IT Training Needs Assessment for Developing Countries and Countries in Socio-Political Transition”.

Mats Lindquist (SIT, new Chair) reported on the events of the IT Section. There was high attendance at the SIT Open Session with over 310 persons there continuously, and at times as many as 330. The SIT Workshop was also well received.

John McIllwaine (Section on Preservation & Conservation) introduced himself and the new secretary of the Section, Nancy Gwinn from the Smithsonian Institution Libraries. John reported on the activities of the Section on Preservation and Conservation. Over 120 persons attended the Section Workshop and very positive comments were received for the P&C Open Session.

Report from Management and Marketing: About 100 attendees (many from developing countries) attended the Pre-Conference Seminar in Quebec which was held very successfully in both French and English. The proceedings of this Pre-Conference Seminar will be published by Saur in the IFLA series. On Monday, there was a session on Knowledge Management which was very well attended. After that there was the first meeting of the Knowledge Management Discussion Group convened by Karen Muller of ALA .

Report on the Section of Audiovisual/Multimedia was presented by Joelle Garcia, provisional chair.(AVM did not have the quorum to elect a chair at its meeting). The Section sponsored one session on delivering moving images via the Internet. The Section is also working on a first draft of guidelines for digitization of audiovisual materials.

Women's Issues Round Table. Monica Ertel reported on the survey on women attending IFLA. The project coordinator in England will compile all data received following the conference.

Round Table of Library Associations. Christina Stenberg (Chair) reported that this Round Table is working to become a new Division, as is the Women's Issues RT. There are good reasons for the Roundtable's becoming a division of its own, but it will first become a section [which was approved by the GB in December 2001]. The first Round Table meeting had 60 participants including the incoming president of ALA, Mitch Freedman, who suggested having a forum in IFLA for new presidents of library associations. The topics of the open session included twinning between library associations. The workshop had the much narrower theme of gathering the editors of the library journals to discuss the relationship between the library association boards and the editors-in-chief, specifically censorship by or restrictions issued by the parent associations. The discussion lasted five hours.

Section on Statistics - Wanda Dole reported on the Section's jointly sponsored 4th Northumbria Conference on Performance Measurement, which was held as a Pre-Conference in Pittsburgh. At this conference, the Section had

its first online browsing session about gathering and displaying statistics on the Web. This was an online session at Simmons College attended by 40 people. Attendees included the persons responsible for gathering the statistics from about 10 countries. Jakob Harness will post a list of those who were present and where there are national statistics on the Web. The Open Session Program drew about 100-110 people. The topic of the session was performance measures and performance indicators. This included a presentation from Julia Blixrud of the ARL about the history of its gathering of statistics. The Section is concerned with performance measurements as well as the gathering and dissemination of statistics. It discussed possibly changing its name, as well as its mission and goals., (as the ALA/LAMA Statistics Section changed its name to MAES, Measurement Assessment and Evaluation Section) to reflect the focus on these aspects. The preconference on Consortial Purchasing of Databases sponsored by Division VI and Division I drew participants from about 120 countries. A report on that pre-conference is available through Wanda Dole.

Section on Library Buildings and Equipment. Chair Barton Clark reported on the pre-conference which was run as the 12th Seminar on Library Buildings which is held every year. Evaluation forms will be sent out. There were considerable programming and scheduling difficulties, but nevertheless there were about 70 attendees. Next year the seminar will be held in Paris.

2. News from the Professional Board

Wanda distributed copies of the Professional Board documents which she had distributed to the few members of the CB who were at the first CB meeting on August 17, 2001. These included "Criteria for Eligibility for Funding of Invited Speakers" (PB 01-070), "CB Project Money to be allocated by Coordinating Boards" (PB 01-074), "The Ideal Conference" (PB 01-064), "List of Satellite meetings to be held in conjunction with the Glasgow Conference 2002 16-24 August 2002" (PB 01-071). CB Funds can be used for helping speakers who might not otherwise get funding to come. Funding is limited to one speaker per division.

There was a discussion of the difficulties in scheduling program sessions and the need for submitting requests for equipment by the deadlines set by IFLA HQ. When requesting programs and equipment, officers should keep copies of all transactions and insist on a statement of confirmation and keep copies of these, in case problems arise (such as was the case at this Conference).

Wanda discussed the issues briefly in the PB papers especially "The Ideal Conference" and CB members made several comments. Especially the point "Only 1 business meeting per professional unit" was found to be very negative. The CB members in attendance felt the following two points (satellite meetings immediately after the Conference 4+4, and one programme per professional unit less negative, but still very negative. Next year, there will be an absolute maximum of 20 workshops (10 days of workshops) which was noted at the second meeting for the new Officers' training.

3. News from Headquarters

Wanda noted that HQ mails programme request forms in September and requires that these request forms be submitted by November 15. The Open Session and Workshop forms, with abstracts and titles of papers are due March 15; the deadline for equipment requests is May 15. There was some question as to how some groups managed to get longer time slots. Monika Cremer asked if the limitation of 20 workshops in Glasgow would prohibit having additional workshops to be held offsite. Other comments can be exchanged electronically.

4. Plans for the Glasgow Conference.

The Round Table for (new Section on) Library Associations will have an Open Session on building a new image for Library Association. There will be a joint workshop with the Regional Section on Asia and Oceania on Current Issues and Activities of Library Associations in Developing Countries, and a workshop on strategic planning for library associations. The Round Table requests that all library Associations become a member of this Section without cost (included automatically in the association dues). The Round Table poses the suggestion that IFLA automatically offer the associations membership for this Section + the 5 free sections. This would serve to also reduce costs for IFLA. There were no requests for project money at this time from the new Section.

The Section on Information Technology. Mats Lindquist reported on the plans of the IT Section: IT issues are now present in all sections and in all areas of librarianship, but the Section wants to focus on the cutting edge of library technology and more precisely on the impact of technology in libraries. The Section can better function as a liaison between libraries and computer scientists. The Section will apply for continuation of the Discussion Group

on the Internet as it is still relevant and well attended and not covered in any other Section as such. The UNICODE Discussion Group, however, will not be continued at this time. The Metadata Discussion Group will be continued.

The Section on Library Buildings and Equipment. Bart reported that the Section hopes to have a full day workshop hosted offsite if possible. Two topics are envisioned which would fit together: the Carnegie impact on library buildings and taking a look at some of the new buildings in Scotland including the National Library of Scotland.

The Section on Preservation & Conservation considered several speakers: Jim Riley who has developed a whole new program on preservation and also microenvironments in countries unable to employ such a sophisticated system. Nancy Gwinn reported that this was a very important topic accommodating those countries which could not afford to examine these aspects. The Section is also discussing the possibility of having someone who is doing work on the accelerated aging of paper speak at the Open Session. The Section is considering holding a workshop on developing a national policy for preservation - why it is so difficult to get a national policy on this, although in some countries it is easier. They hope to get wide representation from many of the countries of the world.

The Section on Management & Marketing. Réjean told of plans for a PreConference to Glasgow: Using market research to improve service. Open Session on Change Management with the University Libraries Section. The Section of Services for the Blind which would like to have something on strategic management. The Section has a proposal for a three year marketing award, starting next year in order to show potential applicants how they should apply. Rules should be on the Web this year, with the closing date of the applications / nominations by March 30, 2002. The Section has already appointed a jury for this and there will be a first winner of this award next year. Eric Davies of the Loughborough Information Services Unit (LISU) has done a telephone survey on the services to the blind. Mats Lindquist questioned the proposal for a new discussion group on managing digital libraries, (with specific focus on the organization and management of services, thus not the same as the IT Section's proposal for a Discussion Group on Digital Libraries which was turned down in 2000).

The AVM Section: Joelle Garcia reported on the Section's plans to hold an Open Session on digitizing audio visual materials for lifelong learning. A workshop on this topic was planned in order to have discussion on this issue.

The Section on Women's Issues. Leena Sittonen reported on the Open Session plans, which are not clearly defined. The session will ask what information women get, what is talked about, etc. This was discussed in great detail in the Section.. At least one speaker has volunteered for this topic.

The Statistics Section will cosponsor with LISU a pre-conference at LISU on "Statistics in Practice". The inspiration for the preconference came from the survey which Patricia Layzell Ward did for the Section on Statistics and Section on Management & Marketing on LIS training in statistics and marketing. It will be Tues to Thurs. 13-15 August 2002. Statistics will also co-sponsor a workshop on performance measures (a mini-Northumbria conference) during the Glasgow conference; the emphasis will be on outcome measures.

5. Projects:

IT Training Needs Assessment: Continuation proposed, though without funding. The survey will be translated into Cyrillic.

Some people asked for the criteria for funding speakers and other PB documents. These will be sent out to members electronically with the minutes by Wanda / Diann. The Membership list will be updated. There was no other new business and the meeting was adjourned.

At the closing of the meeting:

Gill Hamilton introduced herself. She is the Divisional Liaison officer for IFLA 2002. And will be available to help this Division with local arrangements for Glasgow. She advises bringing an umbrella.

Division of Management and Technology homepage: <http://www.ifla.org/VII/d6/dmt.htm>