



IFLA Division III: Libraries Serving the General Public

**Minutes of the Meeting of the Coordinating Board
World Congress in Oslo, 2005**

Meeting 1: Friday 12 August, 1500 – 1800

Meeting 2: Friday 19 August, 1700 – 1830

Chair: Meetings 1 and 2: Torny Kjekstad
Secretary: Meeting 1: Kirsten Leth Nielsen
Meeting 2: John Lake

Attendees: Meeting 1:

Torny Kjekstad (Chair Public), Jane Dreisig (Chair, Multicultural), Ingrid Bon (Secretary, Children), Ian Stringer (acting Chair Mobile), Joyce Jelks (Secretary, Mobile), Helen Brazier (Secretary, Blind), John Lake (Secretary, Public), Joanne Locke (Secretary, Disadvantaged), Kirsten Leth Nielsen (Secretary, Multicultural), Anne Clyde (Chair, School), Ivanka Stricevic (Chair, Children), Beatrice Christensen Sköld (Chair, Blind), Mogens Brabrand Jensen (Chair, Library Centres), Eduard Duijker (Secretary Library Centres, Aline Girard-Billon (Secretary Metropolitan).

Apologies: James Henri (Secretary, School)

Attendees: Meeting 2:

Torny Kjekstad (Chair, Public), Ingrid Bon (Secretary, Children), Helen Brazier (Secretary, Blind), Tay Ai Cheng (Secretary, Metropolitan Libraries), Anne Clyde (Chair, School), John Lake (Secretary, Public), Joanne Locke (Chair, Disadvantaged), Tone Moseid (Secretary, Disadvantaged), Kirsten Leth Nielsen (Chair, Multicultural), Johan Roos (Chair Blind), Liv Saeteran (Chair of Metropolitan Libraries), Ivanka Stricevic (Chair Children), Susy Tastesen (Secretary, Multicultural)

Apologies: James Henri (Secretary, School)

Agenda:

1. Greetings and Apologies (Kjekstad)
2. Approval of the Agenda (Nielsen)

3. Document check (Kjekstad/Nielsen)
4. Minutes and Matters arising from the Mid – Year meeting in London March 2005 (Nielsen) attached
5. Report from Governing Board and Professional Committee Meeting (Kjekstad)
6. Review of Sections – Ifla doc. GB 05-012AR
7. Conference Programme Oslo (Kjekstad/Nielsen/all members)
8. Chair's Report included financial report(Kjekstad)
9. Election of New Division Officers 2005-2007. (Sunday 14. August 1600-1630) Information
10. Section Updates – Strategic Plans and Projects
11. New Project Proposals from the sections. Bring with you a short outline or send by e-mail
12. Programmes IFLA Conference in Seoul 2006
13. Programmes IFLA Conference in Durban 2007 – ideas for joint program
14. Mid-Year Meeting 2006?
15. Any other Business

1 Greetings and Apologies (Kjekstad)

Torny had sad news - two members of Coordinating Board had passed away since our Midyear meeting - Selma Tate from Mobile Libraries and Stuart Brewer the Information Co-ordinator of the Metropolitan Section. In two minutes silence we all remembered their activities and contribution to the committee.

2 Approval of the Agenda (Nielsen)

The agenda was approved with the following corrections: Due to lack of time, the Committee will handle items on the agenda in this order: 4, 5, 6, 7, 9, 11.

3 Document Check

A document check for the first meeting was completed.

4 Minutes and Matters arising from the Mid – Year meeting in London March 2005

The minutes were approved with the following corrections: Correction of names and spelling. Item 15 corrected to Durban 2007 and removing of a paragraph from item 16 to item 15. KN will submit the corrected minutes to IFLA Headquarters as soon as possible.

The late submission of the minutes to the Committee was commented on. In the future, the secretary will send the minutes without delay.

5 Report from Governing Board (GB) and Professional Committee (PC) Meeting

A. PC decided at the December meeting 2004 that the best option for Mobile with so few members is to merge with Public Library Section. (The statutes of IFLA states that you must have at least 5 members to be a Committee, and Mobile now have 4 members). This is the final decision and the 4 nominated members of the Mobile Section are now full members of Public Libraries Section. Consequently Public Libraries Section has been asked to implement issues on mobile library services in the strategic plan of the Section. The solution to the problem is a permanent one.

- B. PC asks us to start planning of the program for future conferences earlier so there will be time for calls for papers. In this way we might recruit more speakers outside IFLA. In a call for papers we ask for title and abstract only. IFLA Headquarters has promised to produce a calendar/planning tool which will assist us in this matter. Some Divisions and Sections have experienced that when sending out a call, you get too many papers and it is a lot of work to read and choose. Anne Clyde suggested that during the call for papers we could offer speakers who will not get the chance to submit their paper on a Conference, to submit the paper on a website a journal article – if the paper is good!
- C. As usual, we were asked to nominate the best / most appropriate paper for IFLA Journal.
- D. Children and Disadvantaged section are nominated for best Newsletter of the Year!
- E. TK said we should cooperate as much as possible with Div VIII, to avoid overlapping in our programmes.

6 Review of Sections

All sections have to do the review. Refer to the GB documents GB05-12AR

7 Conference programme in Oslo

Division

Chair, Torny Kjekstad, invited all members of the sections of Division III to a reception at her library on Thursday evening after the closing session and Council II. This is a good opportunity to meet members from other Sections in the Division. The programme of the Division is great and all speakers have confirmed their presence.

Multicultural

The conference in Stockholm was a great success and 130 persons advertising “Ten reasons for multicultural library services” was handed out to the committee members.

Disadvantaged

The conference in Gøteborg was a great success and 120 persons attended. The programme in Oslo is well prepared.

Children

The conference in Stavanger was a great success. 60 persons, including 14 SC members attended. It was commented that the IFLA logo were missing on the conference papers and announcement. All members of the Division were invited to the celebration of the Section.

Metropolitan

Change in the programme due to Stuart Brewer’s death.

Mobile

Mobile from all over Scandinavia will come to Oslo!

School

Pre-conference (by invitation only) was a success. 70 persons, including 15 from Norway attended.

ROTNAC

Session by invitation only. Theme: Do we need association of Library Centre's?

Public Libraries

The pre-satellite Conference in Bergen was a success. Approx. 70 persons attended. Poster session on Public Library Guidelines would be presented in the Conference. We were all asked to submit our guidelines for this session. The leaflet "Meeting User Needs" was handed out advertising the resource list now available on IFLANET with a request to let JL have new references for best practice to be added to the resource list.

8 Chair's Report included financial report (Kjekstad)

TK reported back on the discussion regarding the Mobiles Section integration into the Public Libraries Section which meant that they would be represented by the Public Libraries Section at all CB Meetings in the next term.

TK explained the purpose of the Division as posted on IFLANET. The main purpose was for our various Sections to co-operate in our activities, publications, programmes for the Congress programmes and to plan a common programme session every year at the World Congress.

TK reported that the small administrative budget had NOK1000 left and it was agreed that this be put towards the costs of the reception for the Division at Baerum Library on Thursday 18 August which had involved bus hire and refreshment costs.

9 Election of New Division Officers 2005-2007. (Sunday 14 August 1600-1630) Information

TK informed the meeting that elected chairs and secretaries of all the Sections of the Division must attend the election meeting on Sunday 14. August 1600-1630.

The result of this meeting was that TK would remain Chair and JL would be Secretary of the CB for the next 2 years.

10 Section Updates – Strategic Plans and Projects

TK reminded the meeting of the date for Section Plan submission by 19 October. The Section Plan should be for 2005-2007. Projects see Item 11.

Action All

11 New Project Proposals from the sections. Bring with you a short outline or send by e-mail

Each Section was invited to put forward projects for funding. After discussion the following priorities were made and approved to take to Professional Committee.

1 Libraries for Children and Young Adults – Guidelines for Library Services to Babies, Toddlers which will require input from all Sections. A 2 year project at EU 2000.

- 2 Disadvantaged. Guidelines for Library Services to Persons with Dementia. 1 year project. EU 1300 for translation?
- 3 Blind Section. Draft title: Case studies of different ways of providing libraries for the blind .Research funding at the maximum level for a 2 year project EU 10,000
- 4 Public Libraries – Revision to the Guidelines for Development for Public Libraries as a 2 year project initially to produce an e-book revision by 2007 and to be followed by a further application for a new hard copy edition by 2009. E2500.

Metropolitan Section may submit a project for our Division to put forward before the deadline after their Conference in Riga.

12 Programmes IFLA Conference in Seoul 2006

A call for papers was to be arranged for the Division programme on “Dynamic Libraries Creating the Future” by Tay Ai Cheng. It would concentrate on strategy/partnerships and WSIS. Each Section to nominate a section representative to deal with the assessment of the papers. Alex Byrne to be approached as key note speaker.

Action TAC/ALL Sections

Programmes for each Section would be:

Public Libraries	“Digitised Services for Audio Visual Media”
Blind	“Accessible Web Sites”
Multicultural	“International cooperation and partnership on cultural and linguistic diversity”
Schools	“Information Literacy for Young People – evolving models in a changing world” with Asia & Oceania Division plus Poster Sessions.
Metropolitan	“Long Term Strategies in a Short Term Based World” with Management and Marketing and “Tomorrow People” at the National Library.
Childrens	“Family reading” with the Reading Section. 3 papers plus 3 best practices plus performances including story telling.
Disadvantaged	“Dyslexia” – No call for papers. The Section will request timetabling in the same venue as for the Blind Section.

13 Programmes IFLA Conference in Durban 2007 – ideas for joint program

The theme of our joint programme would be “Socially Diverse Society” or “Social Responsibility” and bring in the influence of Transnationalism. A number of titles were discussed including “The Role of Libraries in a Culturally and Linguistically Diverse Society” but the more succinct title “Libraries and Social Inclusion” was preferred.

Each Section would contribute 1 hour making a 7 hour programme plus the 2 hours allocated to the Division.

14 Mid-Year Meeting 2006

It was agreed to go ahead with the Mid-year meeting in 2006 and after discussion about travel distances/costs and the dates for Governing Board, Copenhagen was agreed upon for the weekend Friday (midday) 10 March and Saturday 11 March

with the option of Sunday 12 March for cultural visits. Susy Tastesen to organise and advise on location, hotels etc.

Action ST

15 Any other Business

The draft resolution on Cultural and Linguistic diversity submitted by Library services to Multicultural Populations Section to Council II in Oslo was handed out to all members of the Division. The resolution was not accepted by PC as a resolution due to IFLA rules for submission of resolutions. However, it was recommended to discuss the matter at GB in December. Due to lack of time, CB did not discuss the resolution on the meeting, but TK will follow up in PC and GB.

Blind Section alerted the meeting to their proposal for IFLANET and all IFLA papers to be accessible for people with sight impairment. This was raised as a Resolution at Council II. HB advised using Arial 14 point font for all communications.

Action All

Torny Kjekstad (Chair)
John Lake (Secretary)

Revised 28 September 2005